

Ordering Instructions

In order to facilitate the most accurate ordering process to avoid any delays in your order please provide us with the following information.

1. Company Name as stated on your account information
2. Purchase Order #
3. Page Number (ie. 1 of 2, 2 of 2)
4. Shipping Information
 - Destination Name
 - Destination Address
 - Directions to Destination
 - Date Requested
 - Off loading equipment on site
 - Extraordinary handling/shipping information (ie. skid requirements)
5. Profile type – colour – cutting list
6. Accessories (see material check list)
7. Standard Flashings (trims)
8. Fasteners
9. Flat Steel
10. Special Flashings (attach measurements, angles, a rough drawing, colour and colour side)

(see order form)